

## CAFII Executive Operations Committee Meeting Agenda

**Date:** Tuesday, February 23, 2021

**Chair:** R. Dobbins

**Location:** [Virtual MSTEams Meeting](#)

**Time:** 2:00 – 3:30 p.m. EST

**Dial-in:** 437-703-4263

**Phone Conference ID:** 965 295 258#

1. Welcome, Call to Order, and Priority Matters	2:00 p.m.	Presenter	Action	Document
a. Call to Order		R. Dobbins		
b. Welcome to New EOC Member		R. Dobbins		

2. Consent Items	2:03 p.m.	Presenter	Action	Document
a. Consultations/Submissions Timetable				✓
b. Regulatory Update				✓
c. Regulator and Policy-Maker Visit Plan				✓
d. Summary of Board and EOC Action Items				✓
e. Board-Approved Schedule Of CAFII 2021 Meetings And Events				✓

3. Financial Management Matters	2:05 p.m.	Presenter	Action	Document
a. CAFII Financial Statements as at January 31/21		T. Pergola	Update	✓
b. Update on KPMG Audit of CAFII 2020 Fiscal Year Financial Statements		B. Wycks	Update	
c. Dissemination of 2021 First Instalment CAFII Member Dues Invoices		B. Wycks	Update	

4. Committee Updates	2:20 p.m.	Presenter	Action	Document
a. Research & Education		A. Stuska		
i. CAFII 2020-21 Consumer Research Project With Pollara Strategic Insights: Progress Report		A. Stuska/K. Martin	Update	✓
b. Media Advocacy		C. Blaquiére	Update	
i. CAFII Motion Graphic Website Video On Credit Protection Critical Illness Insurance and Credit Protection Disability Insurance: Status Report Including Posting on Website; Transmittal to Regulators; and Media Release		K. Martin	Update	
ii. Draft CAFII Media Release On New Video On Credit Protection Critical Illness Insurance and Credit Protection Disability Insurance		K. Martin	Discussion/ Approval	✓
c. Market Conduct & Licensing		B. Kuiper	Update	
i. FSRA Consultation on Proposed Rule [2020-002] – Unfair or Deceptive Acts or Practices, with March 18/21 Submission Deadline		K. Martin	Update	✓
d. Travel Medical Insurance Experts		A. Baig	Update	
i. Reactivation of CCIR Travel Insurance Working Group (TIWG) and Consultation With Industry Around Reforms Needed To Trip Cancellation Component of Travel Insurance; and Tweaks To Travel Insurance Data Gathered Via CCIR's 2022 Annual Statement on Market Conduct		A. Baig	Update	
e. Networking & Events		S. Kirby	Update	
i. Plans For CAFII Webinars In Q1 and Q2 of 2021		K. Martin/B. Wycks	Update	

5. Recent and Upcoming Strategic and Regulatory Initiatives	2:45 p.m.	Presenter	Action	Document
a. CAFII Board Chair and Vice-Chair Recommendations Arising From Recent Developments In FCAC's Crafting of an Appropriateness Guideline		K. Martin/B. Wycks	Update/ Discussion	✓
b. Insights Gained From CAFII/CLHIA/THIA Weekly Calls Re Impact Of COVID-19 On Travel Insurance Industry		B. Wycks/K. Martin	Update	

6. Governance Matters	3:00 p.m.	Presenter	Action	Document
a. Outcomes of February 11/21 CAFII Board Special Purpose Meeting To Review and Update CAFII Strategic Plan		K. Martin/B. Wycks	Update/ Discussion	
b. Draft Minutes of January 26/21 EOC Meeting		B. Wycks	Approval	✓
c. Application Review and Admission of RSA as a New CAFII Associate		B. Wycks/K. Martin	Approval	✓
d. Application Review and Admission of Stikeman Elliott as a New CAFII Associate		B. Wycks/K. Martin	Approval	✓

e.	CAFII Marketing/Outreach For Attracting New Associates	B. Wycks/K. Martin	Update	
f.	Insurance Portal's Six Week Free Trial Subscription For CAFII Member Representatives	B. Wycks/K. Martin	Update	

7.	Read Only Items	Presenter	Action	Document
a.	CAFII Board's Approval of Three-Part Written Resolution Re Admission of Valeyo as New Regular Member; Confirmation of Nicole Benson's Continuation As A CAFII Director, Now Representing Valeyo; and Appointment of Rob Robinson as CAFII Director From Canadian Premier Life Insurance	B. Wycks	Update	✓
b.	Launch Of Working Group To Upgrade Data Collected and Report Produced By CAFII Quarterly CPI Benchmarking Study With RSM Canada	K. Martin	Update	Briefing Note Only
c.	Report on 2020 CAFII Website Search Engine Optimization and Related Performance Metrics			✓
d.	Imminent AMF Consultations on Updated Sound Commercial Practices Guideline and Draft Regulation Respecting Complaint Processing	B. Wycks/K. Martin	Update	✓

8.	Other Business	3:15 p.m.	Presenter	Action	Document

9.	In Camera Session	3:20 p.m.	Presenter	Action	Document

10.	Tracking Issues	Presenter	Action	Document
a.	FCNB Insurance Act Rewrite (Including Linked Plan to Introduce an RIA Regime)			
b.	BC Ministry of Finance Drafting of Regulations To Implement Financial Institutions Amendment Act, 2019			
c.	FCAC: Phase 2 of Domestic Bank Retail Sales Practices Review			

**Next EOC Meeting:** Tuesday, March 30/21, 2:00 to 4:00 p.m., Virtual MSTEams Meeting

**Next Board Meeting:** Tuesday, April 13/21, 2:00 to 4:00 p.m., Virtual MSTEams Meeting