

## Executive Operations Committee

**Date:** Tuesday, June 25, 2024  
**Chair:** K. Kasperski  
**Location:** 250 Yonge Street; 12th Floor Meeting Room  
YNG 12 David Suzuki; and [Virtual Teams Meeting](#)

**Time:** 2:00 – 4:00 p.m. EST  
**Dial-In:** 437-703-4263  
**Phone Conference ID:** 899 984 739#

1. Call to Order, Welcome, and Priority Matters	2:02 p.m.	Presenter	Action	Doc
a. Call to Order	2:02 p.m.	K. Kasperski	Call to Order	
b. Land Acknowledgement	2:02 p.m.	R. Saburi	Reflection	✓
c. Welcome to New EOC Members: William Oyetakin (BMO); and Deirdre Kennedy (CUMIS)	2:03 p.m.	K. Kasperski/ W. Oyetakin/ D. Kennedy	Introduction	✓ (2)

2. Consent Items	2:06 p.m.	Presenter	Action	Doc
a. Consultations/Submissions Timetable				
b. June 2024 Regulatory Update				
c. Regulator and Policy-Maker Visit and Communication Recap				
d. Summary of Board and EOC Action Items				
e. Board-Approved Schedule of CAFII 2024 Meetings and Events				

3. Financial Management	2:06 p.m.	Presenter	Action	Doc
a. CAFII Financial Statements as at May 31, 2024	2:06 p.m.	D. Hinnecke	Update	✓
b. CAFII Forecast as at May 31, 2024	2:09 p.m.	D. Hinnecke	Update	✓

4. Committees and Working Groups	2:12 p.m.	Presenter	Action	Doc
a. Diversity, Equity and Inclusion			No Update	
b. Market Conduct & Licensing	2:12 p.m.	B. Kuiper	Update	
i. BCFSa Consultation on Incident Reporting [Submission Deadline: August 17/24] <b>DISCUSS:</b> Should CAFII Meet with BCFSa About Their Guideline?	2:15 p.m.	K. Martin	Update/ Discussion	
ii. Discussions with AMF Around Cancellation Deadline for Spousal Coverage <b>DISCUSS:</b> What are the Next Steps on this File?	2:18 p.m.	K. Martin	Update/ Discussion	
iii. Insurance Council of British Columbia's Letter on RIA Regime	2:28 p.m.	K. Martin	Update	
c. Quebec Committee <b>DISCUSS:</b> Is the Objective of this Committee to Provide Updates Only, or to Encourage Feedback and Discussion?	2:31 p.m.	J. Russell	Update/ Discussion	
d. Media Advocacy	2:34 p.m.	J. Marcus	Update	
e. Research and Education	2:37 p.m.	A. Stuska	Introduction	
i. Update on June 17, 2024 Research and Education Committee Meeting with Potential Research Suppliers	2:37 p.m.	A. Stuska/ K. Martin	Update	(3)
f. Networking & Events			No Update	
g. Travel Insurance Experts			No Update	

5. Strategic and Regulatory Initiatives	2:42 p.m.	Presenter	Action	Doc
a. Update on CLHIA May 2024 Conference on Compliance and Complaints	2:42 p.m.	K. Martin	Update	

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6. Governance	2:45 p.m.	Presenter	Action	Doc
<b>a.</b> CAFII Strategic Plan <b>DISCUSS:</b> What Feedback Does the EOC Have on CAFII's Strategic Plan?	<b>2:45 p.m.</b>	K. Martin	Update/ Discussion	✓ (2)
<b>b.</b> Results of June 4/24 Annual Meeting of Members	<b>3:30 p.m.</b>	S. Smith	Update	✓
<b>c.</b> Results of June 4/24 Board Meeting	<b>3:31 p.m.</b>	S. Smith	Update	✓
<b>d.</b> Draft Minutes of May 14/24 EOC Meeting	<b>3:32 p.m.</b>	R. Jennings	Approval	✓
<b>e.</b> Draft Minutes of June 4/24 BOD Meeting	<b>3:33 p.m.</b>	R. Jennings	Endorsement	✓
<b>f.</b> CAFII Website RFP Process	<b>3:34 p.m.</b>	S. Smith/ K. Martin	Update	
<b>g.</b> Feedback from One-on-One EOC and CAFII Dialogue & Q&A Sessions with Robyn Jennings and Shanay Smith	<b>3:37 p.m.</b>	R. Jennings/ S. Smith	Update	
<b>h.</b> Tentative July and August EOC Meetings and Virtual or In-Person in 2025 <b>DISCUSS:</b> Do We Hold an EOC Meeting in July? In August? Should we Reduce the Number of 2025 In-Person EOC Meetings from 4 in 2024 to 2, or Fewer?	<b>3:40 p.m.</b>	S. Smith	Discussion	
7. Read-Only Items				
<b>a.</b> FSRA Sectoral Advisory Committee for Life and Health Insurance Virtual Meeting on May 22/24				☞ (2)
<b>b.</b> CAFII Press Release Announcing Valerie Gillis as Newly Elected CAFII Board Chair				☞ (2)
<b>c.</b> AMF Releases its Annual Statement of Priorities, 2024-2025				☞
<b>d.</b> CAFII Submission to the AMF on "Best Practices for the Responsible Use of AI in the Financial Sector" [Submission Deadline: June 14/24]				☞ (2)
8. In-Camera Session	3:45 p.m.			

**Next EOC Meeting:** Tuesday, July 16/24, 2:00 to 3:30 p.m. EST (Virtual)

**Next Board Meeting:** Tuesday, October 8/24, 2:20 to 4:00 p.m. EST (Hybrid), Hosted by National Bank Insurance (Montreal)