

## CAFII Executive Operations Committee Meeting Agenda

**Date:** Tuesday, March 26, 2024  
**Chair:** R. Dobbins  
**Location:** [Virtual MS Teams Meeting](#)

**Time:** 2:00 – 4:00 p.m. EST  
**Dial-In:** 437-703-4263  
**Phone Conference ID:** 721 885 528#

1. Call to Order, Welcome, and Priority Matters	2:04 p.m.	Presenter	Action	Document
a. Call to Order	2:04 p.m.	R. Dobbins		

2. Consent Items	2:04 p.m.	Presenter	Action	Document
a. Consultations/Submissions Timetable				✓
b. March 2024 Regulatory Update				
c. Regulator and Policy-Maker Visit and Communication Recap				✓
d. Summary of Board and EOC Action Items				✓
e. Board-Approved Schedule of CAFII 2024 Meetings and Events				✓
f. List of CAFII Member Company Primary Contacts for Specifying Invitees to May 28/24 CAFII Annual Members and Associates Luncheon				✓ (2)

3. Financial Management	2:04 p.m.	Presenter	Action	Document
a. CAFII Financial Statements as at February 29/24	2:04 p.m.	D. Hinnecke	Update	✓
b. CAFII 2023 Audited Financial Statements and Independent Auditor's Report Thereon	2:10 p.m.	D. Hinnecke	Update/ Endorsement	✓

4. Committees and Working Groups	2:14 p.m.	Presenter	Action	Document
a. Diversity, Equity and Inclusion	2:14 p.m.	T. Harri-Morar	Written Update	✓
i. Board Support of DEI Initiatives to Increase Member Engagement	2:15 p.m.	K. Martin	Update	✓
b. Market Conduct & Licensing	2:22 p.m.	B. Kuiper	Intro	
i. Plans for Restricted Insurance Agency Licence Requirements Discussion with Insurance Council of BC	2:22 p.m.	K. Martin	Update	
c. Quebec/AMF Issues	2:26 p.m.	J. Russell	Update	
i. AMF Spousal Coverage - Status Report	2:29 p.m.	K. Martin	Update	✓ (3)
ii. Plans to Review AMF Publication in Quebec/AMF Issues Committee Meeting March 27/24	2:32 p.m.	K. Martin	Update	✓ (3)
d. Media Advocacy	2:35 p.m.	J. Marcus	Intro	
i. CAFII Press Releases and Media Coverage of Them	2:35 p.m.	W. Bairos	Update	
ii. Media Strategy Options for Presentation to the Board	2:38 p.m.	W. Bairos	Update/ Discussion	
e. Research and Education	2:43 p.m.	A. Stuska	Update	
i. Public Release of CAFII 2023 Research Project with LIMRA on Insurance Among Canadian Homeowners, Including Holding a Webinar on March 19/24 with Regulators and Policy-Makers	2:46 p.m.	K. Martin	Update	✓
f. Networking & Events	2:50 p.m.	C. Manno	Intro	
i. Speakers for Upcoming CAFII Receptions and Events	2:51 p.m.	K. Martin	Update	
g. Travel Insurance Experts			No Update	

5. Strategic and Regulatory Initiatives	2:55 p.m.	Presenter	Action	Document
Insights Gained from Participation in March 4, 2024 FSRA Exchange Event	2:55 p.m.	R. Jennings	Update	

6. Governance	2:57 p.m.	Presenter	Action	Document
a. CAFII Initiation Member Application from Canadian Western Bank (CWB)	2:57 p.m.	S. Smith	Update	✓ (2)
b. Application from Faskens to Join CAFII as an Associate	3:00 p.m.	S. Smith	Update	✓
c. Draft Minutes of February 27/24 EOC Meeting	3:03 p.m.	R. Jennings	Approval	✓
d. CAFII Succession Plan	3:10 p.m.	K. Martin	Update	
e. One-on-One EOC and CAFII Operating Dialogue and Q&A Sessions	3:13 p.m.	S. Smith	Update	
f. CAFII Association Management Support and RFP	3:15 p.m.	K. Martin	Update	

7. Read Only Items	3:17 p.m.	Presenter	Action	Document
a. CAFII Written Submission to FSRA on Vulnerable Populations Submission Deadline: March 8/24				✓
b. CAFII Written Submission to FCNB on Rule INS-001 Submitted on March 5/24				✓
c. Summary of K. Martin's Meeting with AMF's Mario Beaudoin on February 27/24				✓

8. In-Camera Session	3:17 p.m.	Presenter	Action	Document

9. Tracking Issues and Bring-Forward Items		Presenter	Action	Document

**Next Board Meeting:** Tuesday, April 9/24, 3:00 to 5:00 p.m. EST Hybrid Meeting, Hosted by Assurant; 39th Floor of the TD Tower, 66 Wellington St. West - Algonquin Room

**Next EOC Meeting:** Tuesday, April 30/24, 2:00 to 4:00 p.m. EST Hybrid Meeting; Location TBD