

CAFII Executive Operations Committee Meeting Agenda

Date: Thursday, October 29, 2024

Chair: K. Kasperski

Location: [Virtual MS Teams Meeting](#)

Time: 2:00 – 3:30 p.m. EST

Dial-In: 437-703-4263

Phone Conference ID: 644 760 532#

1. Call to Order, Welcome, and Priority Matters	2:00 p.m.	Presenter	Action	Document
a. Call to Order	2:00 p.m.	K. Kasperski	Call to Order	

2. Consent Items	2:02 p.m.	Presenter	Action	Document
a. Consultations/Submissions Timetable				
b. September/October Regulatory Update				(2)
c. Regulator and Policy-Maker Visit and Communication Recap				
d. Summary of Board and EOC Action Items				
e. Schedule of CAFII 2024 Meetings and Events				
f. EOC Approved Schedule of CAFII 2025 Meetings and Events				

3. Financial Management	2:02 p.m.	Presenter	Action	Document
a. CAFII Financial Statements as at September 30/24	2:03 p.m.	D. Hinnecke	Update	✓
b. CAFII Forecast as at September 30/24	2:06 p.m.	D. Hinnecke	Update	✓
c. CAFII Critical Path for 2025 Operating Budget	2:10 p.m.	K. Martin/D. Hinnecke	Update	✓

4. Committees and Working Groups	2:13 p.m.	Presenter	Action	Document
a. Market Conduct & Licensing Committee	2:13 p.m.	B. Kuiper	Introduction	
i. Federal Department of Finance Proposed Amendment to the Criminal Code to Include Insurance Costs in the Calculation of Interest	2:14 p.m.	K. Martin/K. Kasperski	Update/ Discussion	✓
b. Quebec Committee	2:21 p.m.	J. Russell	Introduction	
i. Debrief on the October 8, 2024 Industry Issues Dialogue with AMF Executives, as well as earlier Breakfast with Valerie Gillis, Keith Martin, Hugo Lacroix, and Mario Beaudoin	2:22 p.m.	K. Martin/K. Kasperski	Discussion	✓
c. Media Advocacy Committee	2:32 p.m.	A. Stuska	Introduction	
i. Proposal to Merge the Research & Education Committee and the Media Advocacy Committee	2:33 p.m.	A. Stuska/J. Marcus/K. Martin	Approval	✓
ii. Update on Board-Approved Media Plan	2:40 p.m.	K. Martin	Update	✓
iii. Next Steps on Media Plan—Update on Article for Submission to National Post	2:45 p.m.	K. Martin	Update	✓
iv. Update on Front and Backend Website Investments	2:50 p.m.	K. Martin	Update	✓
d. Research & Education Committee	2:51 p.m.	A. Stuska	Introduction	✓
i. Update on Deloitte Research on Technology Trends and Artificial Intelligence	2:52 p.m.	K. Martin	Update	
e. Diversity, Equity, and Inclusion Working Group	2:53 p.m.	T. Harri-Morar	Introduction	
i. DEI Working Group Next Steps	2:54 p.m.	T. Harri-Morar//K. Martin	Update	
f. Networking & Events Committee	2:57 p.m.	C. Manno	Update	
i. Fall 2024 Webinars	2:58 p.m.	K. Martin	Update	

5. Strategic and Regulatory Initiatives	3:00 p.m.	Presenter	Action	Document
a. Update on Expansion of the RSM Canada Quarterly Benchmarking Study	3:00 p.m.	K. Martin	Update	

6. Governance	3:03 p.m.	Presenter	Action	Document
a. Proposal to Bill Canadian Western Bank Quarterly in 2025, Pending Merger with National Bank	3:03 p.m.	K. Martin	Endorsement for Board Approval	
b. CAFII Proposed Policy Around Who Can Join CAFII Committees	3:06 p.m.	K. Kasperski	Endorsement for Board Approval	✓
c. DISCUSS: Do members of the EOC or other Committees Circulate CAFII Documents Internally for Feedback Prior to Commenting on Them?	3:12 p.m.	K. Martin	Discussion	
d. Update on Hiring Operations Manager	3:15 p.m.	K. Martin	Update	✓
e. Update on Board Decisions at the October 8, 2024 Board Meeting: Rescinding the Policy Around Reimbursement of Regulatory Tours and Reception Expenses; Approval of the CAFII 3-5 Year Strategic Plan; Approval of the CAFII Media Plan	3:16 p.m.	K. Martin	Update	✓
f. Feedback from Robyn Jennings 1-on-1 EOC Meetings	3:18 p.m.	R. Jennings	Update	
g. Draft Minutes of September 19/24 EOC Meeting	3:19 p.m.	R. Jennings	Approval	✓
h. Draft Minutes of October 8/24 BOD Meeting	3:20 p.m.	R. Jennings	Endorsement	✓

7. Read Only Items	3:20 p.m.	Presenter	Action	Document
a. Submission to the Federal Department of Finance on Proposed Amendments to the Criminal Code to Include Insurance in the Calculation of Interest Rates				✓
b. Submission to BCFSA on Adjusters in Life and Health Insurance				✓

8. In-Camera Session	3:20 p.m.	Presenter	Action	Document

Next EOC Meeting: Tuesday, November 19/24, 2:00 to 4:00 p.m. EST (Hybrid), Hosted by BMO Insurance at 250 Yonge Street; 12th Floor, Meeting Room Ferdinand Magellan.

Next Board Meeting: Tuesday, December 3/24, 3:00 to 5:00 p.m. EST (Hybrid), Hosted by Chubb Insurance Company of Canada, 199 Bay St. (Commerce Court West), Muskoka Meeting Room, 25th Floor, Toronto