

**Agenda Item 1.3**  
**April 17/18 Board Meeting**

**CAFII Board Chair Succession**

In light of the need for the CAFII Board to identify a successor Board Chair and appoint a candidate at the June 5/18 Board meeting, the following information is provided:

- Candidate Profile: CAFII Board Chair; and
- Reverse Chronology of CAFII Board Chair, Board Vice-Chair, EOC Chair, and Treasurer Appointees.

Candidate Profile: CAFII Board Chair

CAFII Bylaw-Prescribed Duties and Responsibilities of the Board Chair:

- if present, preside at all meetings of the Board and of the Members;
- be an *ex officio* member of all committees appointed by the Board;
- sign all instruments which require his or her signature in accordance with the By-laws or otherwise;
- represent the Corporation as a spokesperson at public or official functions;
- have such other powers and duties as may from time to time be assigned to him or her by the Board; and
- must be a Director, i.e. from/nominated by a Foundation Member or a Regular Member (may not be from an Initiation Member).

The following are desired skills, attributes, experience, and related qualifications for the position of CAFII Board Chair:

- strong knowledge of principles, ethics, and practices of successful organizations, in particular industry Associations;
- strong verbal communication, interpersonal, and relationship-building skills;
- a collegial nature, as must be able to work co-operatively with other Directors; the EOC Chair; the Co-Executive Directors; and the Administrative Co-ordinator;
- ability to partner with and manage the EOC Chair and Co-Executive Directors;
- strong numeracy and financial literacy skills;
- strong monitoring orientation and attention-to-detail;
- ability to work effectively with a diverse group of stakeholders;
- experience in communicating and dealing with insurance regulators and policy-makers;
- experience and skills in Board meeting management; ability to set, control, and run the agenda, keeping within time limits;
- demonstrated strength in handling confidential matters;
- ability to lead by example and "set the standard" for the Board; and
- ability to groom and help to develop the next Board Chair.

## Reverse Chronology of

### CAFII Board Chair, Board Vice-Chair, EOC Chair, and Treasurer Appointees

Appointments to the CAFII volunteer Officer positions of Board Chair, Board Vice-Chair, Executive Operations Committee (EOC) Chair, and Treasurer are typically made during the first Board meeting of a new governance year, immediately following the Annual Meeting of Members each June, except where noted below. In most cases, the appointed Officers have served two consecutive, one-year terms, except where noted below.

Terms (June to June, except where noted)	Board Chair	Board Vice-Chair	EOC Chair	Treasurer
2017-18	Peter McCarthy, BMO Insurance	Vacant	Pete Thorn, TD Insurance	Tony Pergola, ScotiaLife Financial
2016-17	Peter McCarthy, BMO Insurance	Joane Bourdeau, National Bank Insurance <i>(until April 2017, at which time National Bank Insurance left CAFII membership)</i>	Pete Thorn, TD Insurance <i>(May 2017 onwards)</i> Eleanore Fang, TD Insurance <i>(until April 2017)</i>	Tony Pergola, ScotiaLife Financial <i>(April 2017 onwards)</i> Raja Rajaram, CIBC Insurance <i>(until April 2017)</i>
2015-2016	Peter McCarthy, BMO Insurance	Joane Bourdeau, National Bank Insurance <i>(Oct 6, 2015 onwards)</i> Isaac Sananes, Canadian Premier <i>(Jun 9-18, 2015)</i>	Greg Grant, CIBC Insurance	Raja Rajaram, CIBC Insurance
2014-2015	Rino D'Onofrio, RBC Insurance <i>(Sep 19, 2014)</i>	Isaac Sananes, Canadian Premier <i>(Sep 19, 2014)</i>	Greg Grant, CIBC Insurance	Raja Rajaram, CIBC Insurance
2013-2014	Mark Cummings, ScotiaLife Financial	Rino D'Onofrio, RBC Insurance	Jennifer Hines, RBC Insurance	Raja Rajaram, CIBC Insurance
2012-2013	Mark Cummings, ScotiaLife Financial <i>(Dec 2012 onwards)</i> Cathy Honor, RBC Insurance <i>(until Dec 2012)</i>	Keith Demmings, Assurant Solutions <i>(until Dec 2012)</i>	Jennifer Hines, RBC Insurance <i>(Dec 2012 onwards)</i> John Lewsen, BMO Insurance <i>(until Oct 2012)</i>	Matt Fabian, BMO Insurance <i>(until Dec 2013)</i>
2011-2012	Cathy Honor, RBC Insurance <i>(Dec 2011 onwards)</i> David Minor, TD Insurance <i>(until Dec 2011)</i>	Keith Demmings, Assurant Solutions	John Lewsen, BMO Insurance	Matt Fabian, BMO Insurance

Terms (June to June, except where noted)	Board Chair	Board Vice-Chair	EOC Chair	Treasurer
2010-2011	David Minor, TD Insurance	Keith Demmings, Assurant Solutions	John Lewsen, BMO Insurance	Matt Fabian, BMO Insurance
2009-2010	David Minor, TD Insurance	Keith Demmings, Assurant Solutions	Lawrie McGill, CIBC Insurance	Matt Fabian, BMO Insurance
2007-2009	Rick Lancaster, CIBC Insurance	Steve Phillips, Assurant Solutions	Moirra Gill, TD Insurance	Matt Fabian, BMO Insurance ( <i>Dec 2009 onwards</i> ) Monica Smith, BMO Insurance ( <i>Oct to Dec 2009</i> ) Victor Pywowarczuk, BMO Insurance ( <i>until Oct 2009</i> )
2005-2007	Neil Skelding, RBC Insurance ( <i>Oct 2005 onwards</i> )	Steve Phillips, Assurant Solutions	Lawrie McGill, CIBC Insurance	Victor Pywowarczuk, BMO Insurance
2004-2005	Cathy Honor, RBC Insurance ( <i>until Oct 2005</i> )	Steve Phillips, Assurant Solutions	Lawrie McGill, CIBC Insurance	Victor Pywowarczuk, BMO Insurance
2002-2004	Oscar Zimmerman, ScotiaLife Financial	Isaac Sananes, Canadian Premier		Ambrish Jaiswal, CIBC Insurance
2001-2002	Oscar Zimmerman, ScotiaLife Financial	Isaac Sananes, Canadian Premier		
2000	Russell Dunbar, TD Insurance	Isaac Sananes, Canadian Premier ( <i>Mar 2000 onwards</i> ) Bernard Dorval, Canada Trust ( <i>until Mar 2000</i> )		
1998	Russell Dunbar, TD Insurance	Bernard Dorval, Canada Trust		