

2015 Summary of Meeting Action Items: BOARD & EOC

	Source	Action Item	Responsible	Deadline	Status as of 01-Apr-15
BALANCED SCORECARD / PERFORMANCE MANAGEMENT					
FINANCIAL MANAGEMENT					
1	EOC Mar 24, 2015	• Revision to be requested and the updated draft audited financial statements to be presented to the Board of Directors on April 7, 2015.	Raja, Brendan	30-Mar-15	Completed
MEMBERSHIP					
GOVERNANCE AND ADMINISTRATION					
REGULATOR / POLICY-MAKER RELATIONS AND ADVOCACY					
		Central Canada: MB, ON, QC			
2	EOC Mar 24, 2015	• <u>Ontario Review of FSCO Mandate</u> : Draft a preliminary plan regarding the ON Review of FSCO's Mandate for board consideration.	Moir, EOC	28-Apr-15	Pending
3	EOC Feb 17, 2015	• CAFII to investigate the merits of sending a letter to Laura Albanese, leader of the Ontario 5-Year Review of the Credit Unions and Caisses Populaires Act, to address any misinformation contained in other industry Association submissions and providing facts that may be of interest.	Brendan	27-Feb-15	Not making submission
4	EOC Nov 18, 2014	• CAFII to consider making a submission on the Ontario Credit Unions 5-Year Review Review (Deadline Jan 15, 2015). Follow-up on Greg's email suggesting our two credit union members lead this initiative and report back to EOC.	Brendan, Greg	13-Jan-15	Not making submission
		Eastern Canada: NB, NL, NS			
5	EOC- June 19, 2014	• Submit a letter on the potential changes to the New Brunswick Insurance Act to Invest New Brunswick.	LEIC	Jan 2015	In progress
		Western Canada: BC, AB, SK			
6	EOC Jan 13, 2015	• Draft CAFII response to Saskatchewan Bill 177. EOC to be provided with draft response before it is submitted to the province	Market Conduct, B. Wycks	16-Feb-15	Completed
7	EOC Nov 18, 2014	• Request legal counsel to develop draft by-law terms of reference for RIA Advisory Committee to Executive Director, ICS.	LEIC, Moira	TBA	Not proceeding
8	EOC June 19, 2014	• Make recommendation to EOC on BC representation for banks-in-insurance sector.	LEIC	15-Sep-14	In progress

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9	EOC Mar 24, 2015	<ul style="list-style-type: none">Draft CAFII response to Insurance Council of BC’s proposal – to be put forward during the 10-Year Review of the Financial Institutions Act -- that a dollar limit ceiling be imposed on the amount of coverage that can be sold under the province’s licensure exemption for CGI; and determine how our position should be communicated and to whom.	Greg, Brendan	tba	Pending
		<ul style="list-style-type: none">Investigate potential regulatory visit opportunities with licensing regulators from CISRO members during the CISRO LLQP Stakeholder Information Sessions that will be held in Toronto in June and September 2015, and add them to the Regulator and Policy-Maker Visit Plan.	Brendan	21-Apr-15	In progress
		New Ministers			
10	EOC Feb 17, 2015	<ul style="list-style-type: none">A congratulatory letter to be sent to Roger Sobotkiewicz, Interim Chairperson of the Financial Consumer Affairs Authority and Superintendent of Insurance in Saskatchewan, including a high level reference to CAFII’s submission on Bill 177, The Insurance Act (Saskatchewan).	Brendan	asap	Completed
		LLQP Modernization			
11	EOC July 22, 2014	<ul style="list-style-type: none">Draft letter of support for LLQP modernization for review at the July 30 MAC meeting	Brendan	30-Jul-14	Completed
12	Ad Hoc	<ul style="list-style-type: none">Present final LLQP letter to EOC for approval	Brendan, Moira	13-Jan-15	Completed
13	Board June 10, 2014	<ul style="list-style-type: none">Develop a list of relevant policy-makers and legislators; and drafting a letter to them in support of the LLQP modernization	Brendan, EOC	13-Jan-15	Completed
		<ul style="list-style-type: none">Continue to monitor developments on this issue and consider scheduling follow-up meetings with the recipients of the letter.	EOC	Ongoing	In progress
		Regulator and Policy-Maker Visit Plan			
14	EOC Feb 17, 2015	<ul style="list-style-type: none">Review the list of regulators attending the CLHIA Compliance and Consumer Complaints Annual Conference for opportunities to meet with regulators who will be in attendance, and build that into the Regulator and Policy-Maker Visit Plan.	Brendan	tba	Completed
		<ul style="list-style-type: none">Investigate a potential meeting with Gerry Matier in Toronto, around the CISRO Stakeholder Information Sessions (Feb 27/15), to discuss BC’s 10-Year Review of the Financial Institutions Act and any other CAFII issues in this jurisdiction.	Brendan	asap	Completed
INDUSTRY RESEARCH					
		Travel Insurance			
15	EOC Mar 24, 2015	<ul style="list-style-type: none">The Travel Insurance Action Items/Priorities to be presented to the board of directors on April 7th and members advised that the EOC will be proceeding under the existing subcommittee structure, working through the issues on the list.	Emily, Sue	7-Apr-15	In progress

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16	EOC Feb 17, 2015	<ul style="list-style-type: none"> CAFII to form an internal travel insurance project group, led by the Research & Education committee. Travel insurance resources and expertise to be sourced from Desjardins, CIBC, TD, RBC and a request to be issued to the remaining member companies by email. 	Sue	tba	In progress
		CAFII Value Proposition Project			
17	EOC Oct 28, 2014	<ul style="list-style-type: none"> An interim report to be presented to the EOC (November 18) and Board (December 2) at their upcoming meetings. The final results to be presented at the Board meeting in April 2015. 	DMC	2-Dec-14	In progress
MEDIA AND COMMUNICATIONS					
		Media Outreach			
18	Board Oct 7, 2014	<ul style="list-style-type: none"> Key Messages Map and Key Messages to be provided to the board for approval. 	Brendan, Greg	2-Dec-14	Completed
19	EOC Sep 23, 2014	<ul style="list-style-type: none"> Hold lunch education session with Toronto Star reporter. CAFII's key messages and Q&A portion of an educational meeting to be finalised for use at the sessions. 	Brendan, Greg, Paul	19-Nov-14	Completed
20	EOC July 22, 2014	<ul style="list-style-type: none"> A plan to be developed leading to a future lunch meeting with Ms. Roseman, including documenting key messages and collecting data and, if appropriate, recommending an alternate media contact(s) to engage 	Brendan, Charles	30-Jul-14	Under review
21	Ad Hoc	<ul style="list-style-type: none"> Schedule and hold additional media outreach sessions with other media, e.g. Ellen Roseman, Toronto Star; Rob Carrick, Globe and Mail; Gary Marr, National Post; Gail Vaz-Oxlade, independent consumer financial literacy writer, etc. 	Brendan, Charles	TBD	Under review
EVENTS AND NETWORKING					
22	EOC Feb 17, 2015	Follow-up on the potential speakers for April 7/15 including Brian Mills, Interim CEO and Superintendent of Insurance at FSCO.	Maria	asap	In progress