

2015 Summary of Meeting Action Items: BOARD & EOC					
	Source	Action Item	Responsible	Deadline	Status as of 24-Nov-15
BALANCED SCORECARD / PERFORMANCE MANAGEMENT					
		no action items			
FINANCIAL MANAGEMENT					
		no action items			
MEMBERSHIP					
		no action items			
GOVERNANCE AND ADMINISTRATION					
1	EOC Oct 27, 2015	• A licensing committee meeting to be scheduled.	Leya	Nov 30/15	Completed
2		• TOCS to ensure invoices are accurate before being issued in future.	Leya	Ongoing	In progress
REGULATOR / POLICY-MAKER RELATIONS AND ADVOCACY					
		Ontario Review of FSCO Mandate			
3	EOC Nov 17, 2015	Draft CAFII response to Position Paper (final response due Dec 14, 2015)	Brendan, Greg	Dec 4/15	Pending
4	EOC Oct 27, 2015	Depending on content of Expert Panel's Preliminary Position Paper on FSCO's mandate, decide whether to request follow-up meeting with Panel via David McClean	EOC	Nov 17/15	Completed (follow-up meeting requests discouraged in Position Paper; so CAFII will not pursue)
		CCIR			
5	EOC Nov 17, 2015	Draft CAFII submission on CCIR Annual Statement on Market Conduct (deadline extended to Dec 4/15)	Brendan, Greg	Nov 27/15	In progress
6		Consult with CLHIA on their Annual Statement submission	Brendan	Nov 26/15	In progress
7	EOC Oct 27, 2015	Request a copy of CCIR's Co-operative Market Conduct Framework document	Brendan	tba	Completed; to be published by CCIR in late Nov or early Dec 2015
8		Contact CLHIA regarding their seven recommendations and specific member concerns regarding their Travel Medical Insurance Review	Brendan	Nov 17/15	Completed
		Quebec Review of DWR			
		no action items			
		Eastern Canada: NB, NL, NS			
		no action items			
		Alberta Insurance Council and Superintendent of Insurance			

	Source	Action Item	Responsible	Deadline	Status as of 24-Nov-15
9	EOC Oct 27, 2015	• Confirm that CLHIA will be communicating to AIC that critical illness insurance is included under CGI for RIA licensing	Rose	Nov 17/15	Completed
10	EOC Aug 25, 2015	• Complete review of the Alberta Miscellaneous Provisions consultation to determine if a submission should be made.	Brendan	3-Sep-15	No submission made
		BC Ministry of Finance 10-Year Review of FIA			
11	EOC Nov 17, 2015	Draft thank you letters to Dan Ashton, Parliamentary Secretary for Finance, and Ministry officials re Nov 10, 2015 CAFII meetings	Brendan	Nov 30/15	Pending
12		Send information requested by BC Finance officials at Nov 10, 2015 meetings	Brendan, Greg	tba	Pending
13	Board Apr 7, 2015	• Develop an education campaign on creditor's group insurance and the underserved market for regulators and policy-makers in the BC ministry	EOC	tba	Awaiting Policy Paper in 2016 to determine if required. (Significant educational content communicated verbally in Nov. 10/15 meetings with BC Finance.)
14	Board Oct 6, 2015	• EOC to determine next steps and arrange a meeting with the BC Ministry of Finance. Board members to be part of the delegation, if available.	Brendan, EOC	Oct 30/15	Completed
15	EOC Mar 24, 2015	• Draft CAFII response to Insurance Council of BC's proposal – to be put forward during the 10-Year Review of the Financial Institutions Act -- that a dollar limit ceiling be imposed on the amount of coverage that can be sold under the province's licensure exemption for CGI; and determine how our position should be communicated and to whom.	Greg, Brendan	tba	Not started; see Item #13
		BC "Effecting" of CGI Issue			
16	EOC Nov 17, 2015	Draft thank you letter to Frank Chong, FICOM, regarding Nov 10 meeting and to request FICOM's position on key CAFII concerns with the CGI Information Bulletin	Brendan, Greg	Nov 30/15	In progress
17	Board Oct 6 & EOC Sep 22, 2015	• Identify areas of concern in the CGI Information Bulletin and determine whether CAFII should arrange follow-up interaction with FICOM about it.	EOC, Market Conduct Ctte	Oct 30/15	Completed
		Regulator and Policy-Maker Visit Plan			
18	EOC May 26, 2015	• Set up lunch meeting for CAFII representatives with Carol Shevlin (and her CCIR Policy Manager successors) in the Fall 2015. Brendan to provide briefing document.	Brendan	Fall 2015	Completed
INDUSTRY RESEARCH					
		<i>no action items</i>			
MEDIA AND COMMUNICATIONS					

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		<i>no action items</i>			
EVENTS AND NETWORKING					
19	EOC Nov 17, 2015	<ul style="list-style-type: none"> Consult with CCIR Policy Managers regarding whether CCIR regulators would be willing to be part of a panel on "Co-operative Market Conduct Framework" at CAFII's 2016 Annual Members Luncheon 	Brendan	Nov 20/15	Completed
20	EOC Sep 22, 2015	<ul style="list-style-type: none"> Members to be prompted for speaker suggestions for 2016 Annual Members' Luncheon 	Leya	Nov 17/15	Completed