

Summary of CAFII Board and EOC Action Items					
	Source	Action Item	Responsible	Deadline	Status 22-Nov-2016
		Alberta Regulatory Issues			
1	EOC October 25, 2016	<ul style="list-style-type: none"> Obtain legal review feedback from J. McCutcheon on CAFII's proposed definition of creditor's group critical illness insurance; talk to E. Hiemstra of CLHIA to ensure that the CAFII and CLHIA proposed definitions are well-aligned; and circulate the revised definition to Market Conduct, LEIC, and EOC members for final review and approval before submission to J. Abram. 	Brendan	31-Oct-16	Complete
		Atlantic Canada Regulatory Issues			
2	EOC May 24, 2016	<ul style="list-style-type: none"> Update CAFII presentation on "Seven Point Guide to the Creditor Insurance Regulatory Regime," for possible use as an educational communication to New Brunswick and/or other insurance regulators 	Diane	30-Jun-16	Complete
		BC Ministry of Finance & FICOM Regulatory Issues			
3	EOC October 25, 2016	<ul style="list-style-type: none"> Post J. McCutcheon's draft legal opinion on auto dealers are creditors for a moment-in-time issue, for review at November 15/16 EOC meeting. 	Eleanore, Brendan	10-Nov-16	Complete
4		<ul style="list-style-type: none"> Prepare recommendation to EOC on how CAFII should utilize J. McCutcheon's draft legal opinion, if at all, in terms of further communication with FICOM, for discussion at November 15/16 meeting. 	Eleanore, Brendan	15-Nov-16	Complete
5	EOC Apr 26, 2016	<ul style="list-style-type: none"> Conduct further research and provide additional information on auto dealers are creditors for a moment-in-time argument, to enable further CAFII discussion with FICOM. 	Diane	31-May-16	Complete
6	EOC Feb 16, 2016	<ul style="list-style-type: none"> Investigate opportunities to engage with BC Ministry of Finance to provide information and find out more about what will be included in the Policy Paper to be released in late 2016. 	Brendan	30-Apr-16	In progress
		Saskatchewan Insurance Regulations Issues			
7	EOC October 25, 2016	<ul style="list-style-type: none"> Obtain from J. Seibel, FCAA, a copy of the amended Bill 177, The Insurance Act as actually passed by the Saskatchewan legislature in May 2015 	Brendan	28-Oct-16	Complete
8		<ul style="list-style-type: none"> Send a note to J. Seibel, FCAA, expressing CAFII's concern about the insufficient and compressed time being allowed for submissions on the draft Regulations and for preparing for and adapting to the new Insurance Act and related Regulations. 	Brendan	11-Nov-16	Complete
		Quebec Ministry of Finance & AMF Regulatory Issues			
9	Board October 4, 2016	<ul style="list-style-type: none"> Implement Board-approved motion to engage Sylvie Bourdeau of Fasken Martineau DuMoulin through a letter of engagement with a fee estimate of approximately \$15,000 plus HST. 	Rose, Isabelle, Brendan, Eleanore	31-Oct-16	Complete
		CCIR			
		Annual Statement on Market Conduct			
10	EOC October 25, 2016	<ul style="list-style-type: none"> Send a note to CCIR Policy Managers M. Boyle and S. Jacobs to find out (i) if the semi-annual SRP-CRS complaint report filing requirement, which has had a January 30 and July 30 deadline each year, will now not be required on January 30/17 because it will be absorbed within the Annual Statement filing which has a May 1/17 deadline?; and (ii) will the provincial/territorial jurisdictions which previously were not included in the SRP-CRS filing requirement now be included under the Annual Statement regime? 	Brendan	10-Nov-16	Complete
11		<ul style="list-style-type: none"> Send a note to CCIR Policy Managers M. Boyle and S. Jacobs asking that the confidentiality protection language in the Memorandum of Understanding be shared with the industry; and stressing the importance of all jurisdictions being signatories to the MOU by the time the Annual Statement is implemented. 	Brendan	5-Dec-16	Complete
		Regulator and Policy-Maker Visit Plan			
12	EOC June 21, 2016	<ul style="list-style-type: none"> Update and circulate CAFII's Lobbyist Registration Regime Matrix to EOC members 	Brendan	30-Jul-16	In progress

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		Association Admin			
13	EOC October 25, 2016	• Send request for input on 2017 CAFII Operating Budget to Committee Chairs	Emily	26-Oct-16	Complete
14		• Provide input for development of 2017 CAFII Operating Budget	Committee Chairs	02-Nov-16	Complete
15		• Develop 2017 CAFII Operating Budget for EOC review and feedback at November 15/16 EOC meeting, prior to its presentation to the Board at November 29/16 meeting for approval	Raja, Brendan, Emily	15-Nov-16	Complete
16		• Contact event coordinators at Ripley's Aquarium and set-up a site-visit for B. Wycks and E. Cloutier; and determine the deposit amount and next steps for securing the space.	Emily	28-Oct-16	Complete
17		• Send the LinkedIn posting for the CAFII Co-Executive Director position and a PDF of the job description to all EOC members for review and sharing with potential candidates	Emily	25-Oct-16	Complete
18	Board October 4, 2016	• Submit Board-approved resolution on appointment of CAFII Cheque Signing Authorities to TD Bank and follow-up to ensure that CAFII's signing authorities are brought up-to-date in the bank's systems.	Emily	24-Oct-16	Complete
19		• Ask Oscar Zimmerman, founding CAFII Board member, who was in the founders group in 1997 and should be invited to the CAFII 20th Anniversary event on April 5, 2017 and communicate that information to B. Wycks and E. Cloutier	Bob Grant	22-Nov-16	Complete