

| Summary of CAFII Board and EOC Action Items | | | | | |
|---|-----------------------|--|----------------|-----------|--------------------------|
| | Source | Action Item | Responsible | Deadline | Status March 26, 2019 |
| | | Association Strategy and Governance | | | |
| 1 | EOC May 29, 2018 | Develop a summary job description for the CAFII EOC Chair role and circulate it to EOC Members. | Brendan, Keith | 30-Apr-19 | In progress |
| 2 | EOC February 27, 2018 | Document in writing the process for reviewing, approving, and admitting applicants for CAFII Members and Associate status | Brendan | 30-Apr-19 | In progress |
| 3 | EOC November 20, 2018 | Keith to send links to additional information appearing on the CBC Marketplace website related to the story, to EOC and Board Members. | Keith | 25-Jan-19 | Complete |