

2016 Summary of Meeting Action Items: BOARD & EOC					
	Source	Action Item	Responsible	Deadline	Status as of 23-Mar-16
<b>BC Ministry of Finance &amp; FICOM</b>					
1	EOC Feb 16, 2016	• Investigate opportunities to engage with BC Ministry of Finance to provide information and find out more about what will be included in the Policy Paper to be released in late 2016.	Brendan	tba	In progress
2	EOC Nov 17, 2015	• Send thank-you letters to Dan Ashton, Parliamentary Secretary for Finance and Ministry staff officials re-CAFII meetings on Nov.10/15	Brendan	Nov 30/15	Completed
3		• Follow-up information to be provided as requested by Brian Dillon including the three standard questions that typically appear on an application for creditor's group life insurance; statistics on CGI claims made and claims paid; and information on CAFII's proposal to Ron Fullan, Executive Director of the Insurance Councils of Saskatchewan, for a Restricted Insurance Agents Advisory Committee.	Brendan	tba	In progress
4		• Provide BC officials with the data from CAFII's consumer survey on travel insurance.	Sue, Brendan	tba	In progress
<b>CCIR</b>					
5	EOC Feb 16, 2016	• Advise Martin Boyle that CAFII will be offering its independent perspective on the CCIR Annual Statement on Market Conduct through the further review deliberations that CCIR is arranging.	Brendan	tba	Completed
6		• Touch base with Joan Weir, CLHIA, to determine if the CLHIA meeting can be rescheduled to occur before the CCIR meeting; or, alternatively, if the CCIR meeting can be rescheduled to occur after the CLHIA meeting.	Brendan	tba	Completed
<b>Regulator and Policy-Maker Visit Plan</b>					
7	EOC Feb 16, 2016	• Schedule conference call with FCNB and Licensing Committee to provide feedback on New Brunswick's new online insurance licensing system.	Brendan	tba	Completed
8		• Dinner meeting invitations to be sent to New Brunswick and Nova Scotia for Wednesday, May 4. CAFII attendees will include Moira Gill, Jason Beauchamp, Greg Grant, Charles Blaquiere.	Brendan	tba	Completed
9		• Set up a meeting with Patrick Dery during CLHIA CCOSS Conference in Halifax.	Brendan	tba	Completed
10		• Discussion notes from regulator meetings held in Halifax to be circulated to those who aren't able to attend.	Brendan	tba	In progress
11	EOC Jan 12, 2016	• A follow-up roundtable meeting with the Atlantic Canada insurance regulators to be organized around the May 2016 CLHIA Conference in Halifax, if agreeable to the regulators.	Brendan	tba	Completed
<b>Consultations &amp; Submissions Timetable</b>					
12	EOC Feb 16, 2016	• FCAC consultation on its Supervisory Framework to be added to the Consultations and Submissions Timetable.	Brendan	tba	Completed
<b>Research &amp; Travel Committee</b>					
13	EOC Feb 16, 2016	Webinar presentations of the CAFII-commissioned survey on consumer satisfaction with travel health insurance to CLHIA and CCIR to be set up and confirmed.	Sue, Brendan, Leya	tba	Completed
<b>Association Admin</b>					
14	EOC Feb 16, 2016	• Request to change the date of December 6/16 Board meeting to November 29/16 to be emailed to EOC for confirmation.	Leya	tba	Completed
15		• Provide EOC members with Maria Sanchez-Chung's contact information.	Leya	asap	Completed

	Source	Action Item	Responsible	Deadline	Status as of 23-Mar-16
16		<ul style="list-style-type: none"> <li>Follow-up with Brent Lemanski at LIMRA regarding potential CAFII membership.</li> </ul>	Sue, Brendan	asap	Completed
17	EOC Jan 12, 2016	<ul style="list-style-type: none"> <li>A review of CAFII's financial reporting to be completed with TO Corporate Services.</li> </ul>	Greg, Raja	Feb 17-16	Completed
18		<ul style="list-style-type: none"> <li>All relevant stakeholder submissions and supporting documents to be posted to the CAFII website, i.e. Insurance Council of BC, Advocis, Independent Financial Brokers.</li> </ul>	Leya	tba	In progress
19		<ul style="list-style-type: none"> <li>The location and arrangements for CAFII's Board Meeting and Reception on April 12, 2016 hosted by The CUMIS Group to be confirmed.</li> </ul>	Leya	asap	Completed