

## 2015 Summary of Meeting Action Items: BOARD & EOC

	Source	Action Item	Responsible	Deadline	Status as of 16-Sep-15
<b>BALANCED SCORECARD / PERFORMANCE MANAGEMENT</b>					
		<i>no action items</i>			
<b>FINANCIAL MANAGEMENT</b>					
		<i>no action items</i>			
<b>MEMBERSHIP</b>					
		<i>no action items</i>			
<b>GOVERNANCE AND ADMINISTRATION</b>					
1	EOC Aug 25, 2015	• Investigate the potential of sending a token gift to Andre Duval for his many contributions to CAFII.	Leya	tba	In progress
<b>REGULATOR / POLICY-MAKER RELATIONS AND ADVOCACY</b>					
		<b>Central Canada: MB, ON, QC</b>			
2	EOC Jun 23, 2015	• Circulate copy of the FSCO letter regarding the launch of a new program for agents to members of the Licensing Committee and Derek	Brendan	tba	Completed
		<b>Ontario Review of FSCO Mandate</b>			
3	EOC Aug 25, 2015	• CAFII to send follow-up letter to the FSCO Mandate review committee, re-iterating our position.	Brendan	September	Not started
4	EOC Jun 23, 2015	• Monitor Ontario government site to confirm CAFII's submission is published.	Brendan	tba	Completed
5		• Confirm timing and details the meetings and prepare briefing notes highlighting key CAFII positions and those of other relevant organizations.	Brendan	tba	Completed
6		• Contact David McLean regarding a one-on-one meeting with the review panel.	Brendan	tba	Completed - no 1-on-1 meetings being entertained until Preliminary Position Paper published
7	EOC May 26, 2015	• Reach out to Erica Hiemstra and connect with Frank Zinatelli and Peter Goldthorpe at CLHIA, with a view to securing agreement on a transparent, reciprocal approach to aligning the Associations' respective submissions; and, if agreement is obtained, draft the CAFII submission based upon the approach outlined by the EOC to drafting.	Brendan	tba	Completed
8		• Seek Rino D'Onofrio's views on CAFII's response to the FSCO Mandate Review, and provide them to Brendan.	Derek	tba	Completed
9	Board Apr 7, 2015	• Develop list of potential issues, important to CAFII members, which could come forward in the Ontario Review of FSCO's mandate and draft the industry's position for board consideration.	LEIC	tba	Completed
10	EOC Mar 24, 2015	• Draft a preliminary plan regarding the ON Review of FSCO's Mandate for board consideration.	Moira, EOC	28-Apr-15	Completed

	Source	Action Item	Responsible	Deadline	Status as of 16-Sep-15
		<b>Quebec Review of DWR</b>			
11	EOC Aug 25, 2015	• Draft submission to consultation on QC Review of DWR to be circulated with EOC members	Brendan	28-Aug-15	Completed
12	EOC Jun 23, 2015	• Obtain 2011 CAFII submission on DWR to ensure our messaging is consistent and if it isn't confirm rationale for changing it.	Brendan	tba	Completed
13		• Schedule two meetings of the Market Conduct and Licensing Committees starting with July 21st, in lieu of the EOC meeting, and another date approximately two weeks later.	Leya	asap	Completed
		<b>Eastern Canada: NB, NL, NS</b>			
		<i>no action items</i>			
		<b>Western Canada: BC, AB, SK</b>			
14	Board Apr 7, 2015	• Develop an education campaign on creditor's group insurance and the underserved market for regulators and policy-makers in the BC ministry	EOC	tba	Not started
15	EOC Aug 25, 2015	• A further review of the Alberta Miscellaneous Provisions consultation to be completed to determine if a submission should be made.	Brendan	3-Sep-15	No submission made
		<b>BC FICOM 10-Year Review of FIA</b>			
16	EOA Aug 25, 2015	• Review draft submission re. BC FICOM 10-Year Review of FIA and provide feedback to Brendan. Rose and Moira shall have the authority to approve the final document in the event there are no	EOC Members	4-Sep-15	Completed
17	EOC Mar 24, 2015	• Draft CAFII response to Insurance Council of BC's proposal – to be put forward during the 10-Year Review of the Financial Institutions Act -- that a dollar limit ceiling be imposed on the amount of coverage that can be sold under the province's licensure exemption for CGI; and determine how our position should be communicated and to whom.	Greg, Brendan	tba	Pending
		<b>Regulator and Policy-Maker Visit Plan</b>			
18	EOC Jun 23, 2015	• Provide notes from the Quebec City regulator meetings in April 2015 to EOC members.	Brendan	tba	Completed
19	EOC May 26, 2015	• Set up lunch meeting for CAFII representatives with Carol Shevlin (and her successors) in the Fall 2015.	Brendan	Fall 2015	Pending
<b>INDUSTRY RESEARCH</b>					
		<i>no action items</i>			
<b>MEDIA AND COMMUNICATIONS</b>					
		<i>no action items</i>			
<b>EVENTS AND NETWORKING</b>					
		<i>no action items</i>			