

Summary of CAFII BOD and EOC Action Items

#	Source	Action Item	Owner	Deadline	Status as at February 20/24
Association Strategy, Governance and Financial Management					
1	BOD June 9/20	Revisit the launch of the CAFII Working Group on A Proposed Lower Dues Category Of CAFII Membership once the economic environment stabilizes, via a first meeting and a draft Terms of Reference for this Working Group.	K. Martin	31-Dec-23	In Progress
2	EOC May 29/18	Develop a summary job description for the CAFII EOC Chair role and circulate it to EOC Members.	B. Wycks/ K. Martin	31-Dec-23	In Progress
3	EOC February 27/18	Document in writing the process for reviewing, approving, and admitting applicants for CAFII Members and Associate status	S. Smith	31-Dec-23	Completed
4	EOC November 14/23	Create a revised Critical Path for Development of the 2024 CAFII Operating Budget to present at the next EOC meeting (November 14/23) for review and approval	B. Wycks	10-Nov-23	Completed
Regulatory Initiatives					
5	BOD December 6/22	Maintain ongoing dialogue with AMF Superintendent Eric Jacob and keep CAFII management and EOC Chair and Vice-Chair informed of any developments re resolving impasse issue re RADM's applicability to credit card-embedded insurance benefits and any other CAFII Member-relevant issues	P. Thompson	Ongoing	Ongoing
6	EOC September 19/23	Make a CAFII request of the AMF, through Superintendent Eric Jacob, that any existing Spousal Insurance policies be run-off through natural attrition over an indefinite period of time. If this is not accepted, the request of another deadline extension should be made instead.	P. Thompson	31-Dec-23	In Progress
7	EOC November 14/23	Present Insights Gained from In-Person CAFII 2023 Atlantic Canada Insurance Regulators and Policy-Makers Visits Tour: Phase 1 (PEI and New Brunswick) and Phase 2 (Nova Scotia and Newfoundland). [R. Jennings and K. Martin; November 10, 2023].	K. Martin/ R. Jennings	10-Nov-23	Completed
Association Operations					
8	EOC May 17/22	Regularly scan website videos to ensure that they are up-to-date and don't include broken links	K. Martin/ S. Smith	Ongoing	Ongoing
9	EOC September 19/23	Distribute the Survey of CAFII Member Companies on Distribution Methods of CPI Fulfilment Packages [EOC members; September 22, 2023].	B. Wycks/ K. Martin	24-Oct-23	Completed