

Summary of CAFII Board and EOC Action Items					
	Source	Action Item	Responsible	Deadline	Status Nov 17 2020
		<b>Association Strategy and Governance</b>			
1	EOC and Board: October 2019	Launch CAFII EOC Working Group to Explore a New Lower Dues Category of CAFII Membership, via a first meeting and a draft Terms of Reference for this Working Group.	B. Wycks/K. Martin	31-Mar-20	In progress/ See #2
2	BOD: June 9, 2020	Revisit the launch of the CAFII Working Group On A Proposed Lower Dues Category Of CAFII Membership once the economic environment stabilizes	K. Martin	12-Jul-05	In progress
3	EOC May 29, 2018	Develop a summary job description for the CAFII EOC Chair role and circulate it to EOC Members.	B. Wycks/K. Martin	30-Jun-20	In progress
4	EOC February 27, 2018	Document in writing the process for reviewing, approving, and admitting applicants for CAFII Members and Associate status	B. Wycks	25-Oct-19	In progress
5	Bod: Oct 15, 2020	Schedule and organize a Dedicated, Special Purpose CAFII Board Virtual Meeting in early 2021 to review and possibly update CAFII's 3 to 5 Year Strategic Plan	B. Wycks/K. Martin	31-Dec-20	In progress
6	EOC October 29, 2020	Produce Draft 2 of Proposed CAFII 2021 Operating Budget, containing two or more Budget Options, for the EOC's review at its 17 November, 2020 meeting and prior to the CAFII Board's 1 December, 2020 meeting	B. Wycks, K. Martin, T. Pergola, T. Moran	13-Nov-20	Completed
7	EOC October 29, 2020	FRFI EOC members to share with Co-Executive Directors the work being done within their organizations on the FCAC's Appropriateness Guideline and about their organization's involvement in this file with the CBA; relevant EOC members	Elevant EOC members	17-Nov-20	In progress
		<b>Regulatory Initiatives</b>			
8	EOC: Sept 22, 2020	Resuscitate the Working Group on CPI Best Practices and add the FCAC appropriateness test to its mandate	K. Martin	31-Oct-20	In Progress
9	Bod: Oct 15, 2020	Get EOC engaged in the issue of an FCAC Appropriateness Guideline	B. Wycks/K. Martin	1-Dec-20	Completed
10	EOC October 29, 2020	Share the FCAC's presentation deck with EOC members and other relevant CAFII member representatives	B. Wycks	17-Nov-20	In progress
11	EOC October 29, 2020	Share the AMF's presentation deck with EOC members and other relevant CAFII member representatives	B. Wycks	17-Nov-20	In progress
		<b>Website and Media Initiatives</b>			
12	EOC: Aug 25, 2020	Share draft visuals for CAFII website video with EOC	K. Martin	30-Sep-20	In progress
13	EOC October 29, 2020	Disseminate announcement about new CAFII website section on "How to Make a Claim" with insurance regulators and policy-makers across Canada	K. Martin	6-Nov-20	Completed
		<b>Research and Education</b>			
14	Bod: Oct 15, 2020	Sign a contract with Pollara Strategic Insights based on its research proposal dated September 14, 2020	K. Martin	1-Dec-20	Completed
15	Bod: Oct 15, 2020	Create a CAFII Working Group on the questions to be asked in the Pollara consumer research; begin work with Pollara on the development and implementation of the project	K. Martin	1-Dec-20	Completed
16	EOC October 29, 2020	Ask EOC members to nominate volunteers for a Working Group on the Questionnaire for the 2020 Consumer Research Project	K. Martin	6-Nov-20	Completed