

Summary of CAFII Board and EOC Action Items					
	Source	Action Item	Responsible	Deadline	Status Oct 27 2020
		<b>Association Strategy and Governance</b>			
1	EOC and Board: October 2019	Launch CAFII EOC Working Group to Explore a New Lower Dues Category of CAFII Membership, via a first meeting and a draft Terms of Reference for this Working Group.	B. Wycks/K. Martin	31-Mar-20	In progress/ See #2
2	BOD: June 9, 2020	Revisit the launch of the CAFII Working Group On A Proposed Lower Dues Category Of CAFII Membership once the economic environment stabilizes	K. Martin	12-Jul-05	In progress
3	EOC May 29, 2018	Develop a summary job description for the CAFII EOC Chair role and circulate it to EOC Members.	B. Wycks/K. Martin	30-Jun-20	In progress
4	EOC February 27, 2018	Document in writing the process for reviewing, approving, and admitting applicants for CAFII Members and Associate status	B. Wycks	25-Oct-19	In progress
	Bod: Oct 15, 2020	Schedule and organize a Dedicated, Special Purpose CAFII Board Virtual Meeting in early 2021 to review and possibly update CAFII's 3 to 5 Year Strategic Plan	B. Wycks/K. Martin	31-Dec-20	In progress
		<b>Regulatory Initiatives</b>			
5	EOC: Aug 25, 2020	Share critical path on New Brunswick consultation with EOC members	B. Wycks	22-Sep-20	Completed
	EOC: Sept 22, 2020	Reach out to the CBA to find out what work it has done on the FCAC appropriateness test	B. Wycks	8-Oct-20	Completed
	EOC: Sept 22, 2020	Resuscitate the Working Group on CPI Best Practices and add the FCAC appropriateness test to its mandate	K. Martin	31-Oct-20	In Progress
	EOC: Sept 22, 2020	Organize Market Conduct & Licensing Committee meetings and develop CAFII submission to the FCNB	B. Wycks	23-Oct-20	Completed
	Bod: Oct 15, 2020	Get EOC engaged in the issue of an FCAC Appropriateness Guideline	B. Wycks/K. Martin	1-Dec-20	In progress
	Bod: Oct 15, 2020	Connect with CLHIA/ACCAP and investigate the feasibility and timeliness of making a CAFII submission to the Quebec government on Bill 64	K. Martin	1-Dec-20	Completed
		<b>Website and Media Initiatives</b>			
9	BOD: June 9, 2020	Create a new tab on the CAFII website and provide How To Make A Claim information there	K. Martin	31-Jul-20	Completed
10	EOC: June 23, 2020	Share with EOC members the details of the new How to Make A Claim section of the CAFII website section	K. Martin	21-Jul-20	Completed
11	EOC: Aug 25, 2020	Share draft visuals for CAFII website video with EOC	K. Martin	30-Sep-20	In progress
12	EOC: Aug 25, 2020	Share final prototype of new claims section of CAFII website with Board and EOC, for approval	K. Martin	30-Sep-20	Completed
	EOC: Sept 22, 2020	Share motion graphic prototype with EOC members	K. Martin	15-Oct-20	Completed
		<b>Research and Education</b>			
	EOC: Sept 22, 2020	Share EOC recommendation to proceed with Pollara research with the Board	K. Martin	15-Oct-20	Completed

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	Bod: Oct 15, 2020	Sign a contract with Pollara Strategic Insights based on its research proposal dated September 14, 2020	K. Martin	1-Dec-20	In progress
	Bod: Oct 15, 2020	Create a CAFII Working Group on the questions to be asked in the Pollara consumer research; begin work with Pollara on the development and implementation of the project	K. Martin	1-Dec-20	In progress
		<b>Events</b>			
	EOC: Sept 22, 2020	Provide CAFII members with details around an AMF presentation on two regulatory consultation initiatives they are currently working on	K. Martin	31-Oct-20	Completed
	EOC: Sept 22, 2020	Provide registration and connection details for the 21 October, 2020 CAFII Annual Members' Luncheon Webinar to CAFII Member representatives	B. Wycks	11-Oct-20	Completed