

Summary of CAFII Board and EOC Action Items					
	Source	Action Item	Responsible	Deadline	Status April 24/25
		Association Strategy, Governance and Financial Management			
1	BOD: April 9, 2024	At the June 4, 2024, Annual Meeting of Members, the final independent KPMG report of CAFII's 2023 Audited Financial Statements will be presented for approval.	K. Martin	04-Jun-24	Completed
2	BOD: April 9, 2024	CAFII's 3—to 5-year Strategic Plan will be included in the agenda for an upcoming EOC meeting, where the EOC will review, discuss, and provide feedback.	K. Martin	04-Jun-24	Completed
3	EOC: April 23, 2024	Present the outcome of the Board presentation on the 2023 CAFII audit by KPMG at the Annual Meeting of Members on June 24, 2024.	K. Martin	04-Jun-24	Completed
4	EOC: April 23, 2024	Present the outcome of the Board presentation on the 2023 CAFII audit by KPMG at the Annual Meeting of Members on June 24, 2024.	K. Martin	04-Jun-24	Completed
5	EOC: April 23, 2024	Present the CAFII Succession Plan, with EOC feedback incorporated, to the Board at the June 4/24 Board Meeting for approval.	K. Martin	04-Jun-24	Completed
6	BOD: June 4, 2024	After receiving EOC feedback and approval, CAFII's 3—to 5-year Strategic Plan will be presented to the Board at the upcoming October 8/24 BOD Meeting in Montreal, where the BOD will review, discuss, and approve the Plan.	K. Martin	08-Oct-24	Completed
7	BOD: June 4, 2024	Produce an article for the Media Advocacy Committee and the EOC for review and input.	W. Bairos	19-Sep-24	Completed
8	BOD: October 8, 2024	Edit National Post article to reflect the feedback received from member companies' respective legal teams for presentation at the December 3/24 Board Meeting.	K. Martin	01-Dec-24	Completed
9	BOD: October 8, 2024	Set up meeting with RMS Canada to confirm both the expansion of the benchmarking study to include HELOC and its final cost.	K. Martin	01-Nov-24	Completed

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10	EOC: October 29, 2024	CAFI to seek email approval of the updated National Post article.	K. Martin	2024	Completed
11	EOC: November 19, 2024	R. Jennings to edit the DEI Survey summary results to reflect language modifications.	R. Jennings	01-Dec-24	Completed
12	BOD: December 3, 2024	K. Martin to include potential membership dues increase on the April 8/25 Board meeting agenda for further discussion.	K. Martin	01-Apr-25	<i>In Progress</i>
13	BOD: December 3, 2024	Keith Martin to draft quotes on the Federal Department of Finance's proposed amendments to the Criminal Code to Include Insurance Costs in the Calculation of Interest for circulation to the Board for feedback before circulation to Globe and Mail Journalist Erica Alina.	K. Martin	31-Dec-24	Completed
14	BOD: December 3, 2024	Keith Martin to update the National Post article to reflect input and edits from Board members.	K. Martin	31-Dec-24	Completed
15	BOD: December 3, 2024	Keith Martin to circulate the updated National Post article to the Board for final input before socializing the article with the National Post.	K. Martin	31-Dec-24	Completed
16	EOC: January 21, 2025	Wendy Bairos to socialize the National Post article with other news outlets.	W. Bairos	2025	Completed
17	EOC: January 21, 2025	Keith Martin to share CAFI's three articles based on the current financial climate with the Research, Media, Education, and Communication Committee and the EOC for input and approval.	K. Martin	2025	<i>In Progress</i>
18	EOC: February 25, 2025	Keith Martin to draft a three-year forecast of CAFI's revenues and expenses to adequately project the Association's future deficits.	K. Martin	2025	Completed
19	EOC: February 25, 2025	Research & Media Committee, Keith Martin, and Robyn Jennings to review the presentation to identify areas for Deloitte to remove thereby making the presentation ready for public release pending EOC approval (received via email).	K. Martin, R. Jennings, R&M Committee	25-Mar-25	Completed
20	EOC: March 25, 2025	Keith Martin to create a draft of the Competition Law policy that he will then share with EOC's lawyers.	K. Martin	24-Apr-25	<i>In Progress</i>

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		Regulatory Initiatives			
21	BOD: April 9, 2024	Request of the AMF a moratorium such that the cancellation due date for spousal insurance coverage of January 1/25 not be enforced	K. Martin	2024	Completed
22	BOD: April 9, 2024	The approach CAFII members are taking to dealing with multiple complaints regimes will be added to the agenda for the June 4, 2024, Board meeting.	K. Martin	04-Jun-24	Completed
23	EOC: June 25, 2024	The EOC endorsed CAFII's setting up a virtual meeting with the BCFSa, to which the Market Conduct & Licensing Committee members and EOC members will be invited.	K. Martin	2024	Completed
24	EOC: June 25, 2024	The EOC endorsed the Quebec/AMF Committee discussing the issue of the AMF publishing English documentation at the next committee meeting to determine the best course of action regarding harmonized translation and information sharing	K. Martin	2024	Completed
25	EOC: September 19, 2024	K. Martin to follow up with the Department of Finance to set up a meeting on the Proposed Amendment to the Criminal Code to Include Insurance Costs in the Calculation of Interest	K. Martin	2024	Completed
26	EOC: October 29, 2024	K. Martin to contact the Department of Finance to inquire after the status of the file and reiterate CAFII's willingness to meet with the Department.	K. Martin	2024	Completed
27	EOC: October 29, 2024	K. Martin to contact the CLHIA to inquire after the regulator's perspective, priorities, and goals regarding the Department of Finance's data request	K. Martin	2024	Completed
28	EOC: November 19, 2024	K. Martin to contact the CLHIA to inquire if its members are submitting data to the Department of Finance, as per the Department's request, despite a lack of clarity around the request.	K. Martin	2024	Completed
29	EOC: November 19, 2024	K. Martin to contact the FCAC to set up a meeting with the new Commissioner, Shereen Miller.	K. Martin	2024	Completed

	Source	Action Item	Responsible	Deadline	Status April 24/25
30	EOC: January 21, 2025	K. Martin to draft a letter that adequately but delicately summarizes CAFII's members' concerns around the AMF's incorrect statistical interpretation for review and approval by the Chairs and Vice-Chairs of the EOC and the Market Conduct & Licensing Committee.	K. Martin	25-Feb-25	Completed
31	EOC: March 25, 2025	Keith Martin to create a Working Group to deal with the Insurance Council of BC's proposed accreditation courses and training for performance indicators for non-licensed representatives in an RIA regime	K. Martin	30-Apr-25	<i>In Progress</i>
		Association Operations			
32	EOC: September 19, 2024	CAFII will contact the EOC member from the Depositing Bank of the erroneous deposit to help resolve the issue.	K. Martin	16-Jul-05	Completed
33	EOC: September 19, 2024	CAFII will sign the contracts with the website investment (SEO, Videos, Backend Rebuild) companies)	K. Martin	01-Oct-24	Completed
34	EOC: September 19, 2023	Edit the strategic plan to reflect feedback received during the September 19/24 EOC meeting for presentation at the October 8/24 Board meeting	K. Martin	30-Sep-24	Completed
35	EOC: October 29, 2024	K. Martin and the Quebec Committee to establish a position for CAFII regarding the information presented by Mario Beaudoin (AMF) on October 8/24.	K. Martin	2024	Completed
36	BOD: December 3, 2024	Keith Martin to distribute list of each member volunteers on CAFII Committees and Working Groups.	K. Martin/L. Doig	15-Jan-25	Completed