

***Agenda Item 4(b)***

***February 25/20 EOC Teleconference Meeting***

**Timelines for KPMG Audit of CAFII 2019 Fiscal Year Financial Statements**

- KPMG Engagement Letter signed by Co-Executive Directors on Feb 13/20.
- KPMG to be onsite at CAFII office starting Feb 19/20.
- Draft Audited Financial Statements ready for presentation to the EOC at its meeting on Tuesday, March 24/20 (to be posted to meeting site by March 17/20).
- Draft Audited Financial Statements (revised?) presented to the Board of Directors for approval at its meeting on Tuesday, April 7/20 (to be posted to meeting site by March 31/20).
- Final Audited Financial Statements presented to CAFII membership for approval at the Annual Meeting of Members on Tuesday, June 9/20 (to be finalized for circulation as part of the Annual Meeting materials package by April 28/20).