

***Agenda Item 4(a)(i)
June 28/22 EOC Meeting***

From: Brendan Wycks

Sent: June-16-22 3:53 PM

To: CAFII Market Conduct & Licensing Committee and EOC Members

Subject: Invitation To Participate In CAFII-Sponsored Virtual Focus Group (One Hour) With Yukon Government To Provide Design Input For Online Licensing Portal For Insurance Professionals: Please Reply By 4:00 p.m. EDT On Monday, June 20/22

CAFII Market Conduct & Licensing Committee and EOC Members:

Please see the message from the Yukon Government below, beneath my signature block.

Spring Huston, Licensing Online Project Lead, and Bradley Rowett, Manager, Strategic Policy and Programs, with the Yukon Government's Professional Licensing and Regulatory Affairs Branch have reached out to CAFII re their project to develop the territory's first online licensing portal and move away from paper-based issuance of licences and renewals for professionals.

Licensing of insurance agents and other insurance professionals will be Phase 4 of this multi-phase Yukon project, which they are slated to launch in the Fall of 2023.

Licensing of certain other professions, such as nurses, will be the focus of the preceding Phases 1 through 3.

That said, Yukon would like to receive industry practitioner/expert input around design, functionality, and other important considerations from CAFII – as a key stakeholder industry Association -- at this point in time, as they are currently putting plans in place for Phase 4 next Fall.

Following some virtual meeting and email conversations which Spring and Brad had with Keith Martin and me, we have agreed that Yukon would be best served by having a one hour focus group discussion with CAFII Member representatives who have direct responsibility for and/or experience in the licensing of insurance agents and other insurance industry professionals.

The purpose of this email is to facilitate the arrangement of a ***CAFII Member Representative Virtual Focus Group*** with Spring and Brad, involving a group of between four and 10 CAFII Member representatives.

We therefore ask that one representative from each CAFII Member company reply to the survey/canvas below by 4:00 p.m. EDT on Monday, June 20/22:

CAFII Member Company:

Responding Representative:

☐ Yes ☐ No My Member Company would like to have a representative participate in the CAFII-arranged virtual focus group to provide input for Yukon's online licensing portal for insurance professionals.

Name of and contact information for our Company representative who will participate in the virtual focus group:

The following is our Company representative's availability for the three date/time options which Yukon has proposed for the virtual focus group:

☐ Yes ☐ No: Monday, June 27/22 from 1:00 to 2:00 p.m. EDT

☐ Yes ☐ No: Wednesday, June 29/22 from 1:00 to 2:00 p.m. EDT

☐ Yes ☐ No: Wednesday, June 22/22 from 1:00 to 2:00 p.m. EDT (least desirable option from Yukon's perspective)

Thanks very much, in advance, for your co-operation in considering and responding to this outreach request on behalf of the Yukon Government.

Brendan Wycks, BA, MBA, CAE

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From: Spring.McClurg@yukon.ca Spring.McClurg@yukon.ca
Sent: March-31-22 2:18 PM
To: Keith Martin Keith.Martin@cafii.com; Brendan Wycks brendan.wycks@cafii.com
Cc: Bradley.Rowett@yukon.ca
Subject: Yukon online licensing discussion

Hi,

My name is Spring Huston, and I am the Licensing Online Project Lead in the Professional Licensing and Regulatory Affairs branch of the Yukon Government. I am contacting you on behalf of the Superintendent of Insurance.

Our office is moving our current paper-based licensing process to an online registration format. We are reaching out to discuss this process and receive feedback on how best we can meet the needs of those who will be using this new licensing format.

Perhaps we can arrange a phone call at a time that suits you. Please let me know your availability and I will set this up.

If you have any questions in the meantime do not hesitate to reach out.

Thank you,
Spring



Spring Huston (she/her)

Licensing Online Project Lead (TA)
Community Services | Professional Licensing and Regulatory Affairs
T 867-667-5111 | F 867-667-3609 | Yukon.ca

I am honoured to live and work within the Traditional Territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council.