

## Critical Path for Development and Approval of 2023 CAFII Operating Budget

Task	Responsible	Timing/Deadline
Reach out to CAFII Committee Chairs and Vice-Chairs, on behalf of Co-Executive Directors, with request for input submissions on individual portfolio 2023 Operating Budget spending requests, along with related rationale, by October 4/22	Ricky Nason (new CAFII Controller)	September 23/22
Provide input submissions on individual portfolio 2023 Operating Budget spending requests, along with related rationale, to Controller R. Nason (with c.c. to D. Hinnecke, B. Wycks, and K. Martin)	Committee Chairs and Vice-Chairs	October 4/22
Prepare Draft 1 of 2023 Operating Budget, in consultation with B. Wycks and K. Martin	R. Nason	October 7/22
Meet virtually to review and amend, as necessary, Draft 1 of 2023 Operating Budget	D. Hinnecke, B. Wycks, K. Martin, R. Nason	October 12/22
Prepare Draft 2 of 2023 Operating Budget, with oversight from B. Wycks and K. Martin	R. Nason	October 18/22
Meet virtually to review, amend, and finalize Draft 2 of 2023 Operating Budget for inclusion in October 25/22 EOC Meeting Materials Package	D. Hinnecke, B. Wycks, K. Martin, R. Nason	October 20/22
Post Draft 3 of 2023 Operating Budget for October 25/22 EOC Meeting and incorporate it into consolidated package of meeting materials	J. Becker, B. Wycks, K. Martin	October 21/22
Review and provide feedback on Draft 3 of 2023 Operating Budget, in October 25/22 EOC meeting and thereafter by November 4/22	EOC Members	November 4/22
Send Draft 4 of 2023 Operating Budget, which includes EOC feedback, to Committee Chairs and Vice-Chairs, on behalf of B. Wycks and K. Martin, with request for review and feedback by November 14/22	R. Nason	November 7/22
Provide feedback on Draft 4 of 2023 Operating Budget to Controller R. Nason (with c.c. to D. Hinnecke, B. Wycks, and K. Martin)	Committee Chairs and Vice-Chairs	November 14/22
Prepare Draft 5 of 2023 Operating Budget, if necessary, for posting for November 24/22 EOC Meeting	R. Nason	November 15/22
Meet virtually to review, amend, and finalize Draft 5 of 2023 Operating Budget for inclusion in November 24/22 EOC Meeting Materials Package	D. Hinnecke, B. Wycks, K. Martin, R. Nason	November 16 or 17/22
Post Draft 5 of 2023 Operating Budget for November 24/22 EOC Meeting and incorporate it into consolidated package of meeting materials	J. Becker, B. Wycks, K. Martin	November 18/22
Review and endorse Draft 5 of 2023 Operating Budget, in November 24/22 EOC meeting, for presentation to the Board for approval at its December 6/22 meeting	EOC Members	November 24/22
Post Draft 5 of 2023 Operating Budget for December 6/22 Board of Directors Meeting and incorporate it into consolidated package of meeting materials	J. Becker, B. Wycks, K. Martin	November 29/22
Present Draft 5 of 2023 Operating Budget to Board of Directors with rationale/case for approval	D. Hinnecke	December 6/22
Review, discuss, and approve Draft 5 of 2023 Operating Budget (must be in open Board meeting so the approval decision can be minuted)	Board of Directors	December 6/22