

Critical Path for CAFII Response Submission on CCIR/CISRO's "Guidance: Conduct of Insurance Business and Fair Treatment of Customers"

Task	Responsible	Timing/Deadline
Send CCIR/CISRO's "Guidance: Conduct of Insurance Business and Fair Treatment of Customers" consultation document and related transmittal documents to Market Conduct and EOC Members.	B. Wycks	May 7/18 (completed)
Poll Market Conduct Committee members for a single one hour teleconference meeting to take place on Thursday, May 31; or Monday, June 4 to provide feedback on Draft 1 outline of CAFII submission. Send out Outlook Meeting Invitations confirming these two meetings.	N. Hill	May 22/18
Prepare Draft 1 outline of proposed CAFII response submission, based on CAFII response submission to CCIR's pre-consultation on same subject; CAFII response submission to FSCO's Treating Consumers Fairly (TCF) consultation; and related FTC content in previous CAFII submissions; circulate Draft 1 outline to Market Conduct Committee members; and post it to CAFII meeting site for May 29 EOC meeting.	K. Martin	May 25/18
Teleconference meeting of Market Conduct Committee to review CCIR/CISRO's "Guidance: Conduct of Insurance Business and Fair Treatment of Customers" consultation document and Draft 1 outline of CAFII submission; and provide input for CAFII submission.	Market Conduct Committee	May 31/18; or June 4/18
Provide feedback on Draft 1 outline of proposed CAFII submission, after preliminary discussion during May 29/18 EOC meeting, to K. Martin.	EOC Members	End of day on May 30/18
Revise/refine draft CAFII submission on CCIR/CISRO's "Guidance: Conduct of Insurance Business and Fair Treatment of Customers," based on Market Conduct Committee and EOC input, and circulate Draft 2 to Market Conduct Members for review and preparation for second teleconference meeting on June 11 or June 12.	K. Martin	June 7/18
Provide feedback on Draft 2 of CAFII Response Submission on CCIR/CISRO's "Guidance: Conduct of Insurance Business and Fair Treatment of Customers" in teleconference meeting.	Market Conduct Committee	June 11/18; or June 12/18
Revise/refine draft CAFII submission, based on Market Conduct Committee feedback, and circulate Draft 3 to Market Conduct Committee and EOC Members, for final review and feedback by June 15/18.	K. Martin	June 13/18
Provide feedback on Draft 3 of CAFII submission to K. Martin.	EOC and Market Conduct Committee	Afternoon of June 15/18

May 18, 2018

Task	Responsible	Timing/Deadline
Revise/refine draft submission, based on Market Conduct Committee and EOC feedback, and circulate Draft 4 to R. Beckford, Market Conduct Committee Chair; P. Thorn, EOC Chair; and B. Wycks, for review and feedback by June 18/18.	K. Martin	End of day on June 15/18
Provide feedback on Draft 4 of CAFII submission to K. Martin.	R. Beckford, P. Thorn, B. Wycks	Mid-day on June 18/18
Finalize submission; insert EOC Chair's electronic signature; transmit to CCIR Secretariat.	K. Martin	Afternoon of June 18/18