

Agenda Item 6(d)

April 26/22 EOC Meeting

Preparation and Dissemination of CAFII 2022 Annual Meeting of Members Materials Package

Email sent by Jake Becker to each of CAFII's 15 2021-22 Board members on April 14/22:

Dear Name:

As the June 7, 2022 CAFII Annual Meeting of Members and the 21 days prior deadline for dissemination of the related Annual Meeting Materials Package are fast approaching, I'm reaching out at this time to confirm who from your CAFII member company will be its CAFII Director nominee/appointee for the Association's 2022-23 governance year.

If you will be continuing as your member company's Director on the CAFII Board for 2022-23, please simply indicate such in reply to this information request.

However, if you will be concluding your term as a CAFII Director and not continuing on the Board next year; and your member organization will therefore be nominating/appointing a successor CAFII Director, please provide me with that person's name and contact information (company position; phone number; email address; and name and contact information of Executive Assistant, if applicable).

In either case, please also re-confirm, in your response, your member company's up-to-date corporate name, in English and French, as it should be displayed in CAFII's records; in "About CAFII" material; on the Association's website, etc.

To help in the timely production and dissemination of the Annual Meeting Materials Package for the June 7/22 Annual Meeting, I ask that you respond to this information request by end of day on **Tuesday, April 26, 2022**.

Thank you,

Jake Becker