

Critical Path With KPMG For CAFII 2022 Audited Financial Statements

Task	Responsible	Timing/Deadline
Prepare Draft CAFII 2023 Financial Statements	R. Nason, Managing Matters	February 5/24
Distribute Critical Path to KPMG and inquire about the audit process and who they are assigning as a Lead	S. Smith, H. Lopez (KPMG)	February 6/24
Conduct audit of Draft CAFII 2023 Financial Statements	KPMG	February and early March 2024
Provide Draft 1 of CAFII 2023 Audited Financial Statements for circulation prior to March 26/24 CAFII EOC Meeting	KPMG (reviewed and facilitated by S. Smith, D. Hinnecke, K. Martin, R. Nason)	March 18/24
Provide feedback on Draft 1 of CAFII 2023 Audited Financial Statements	EOC	March 26/24
Provide Draft 2 of CAFII 2023 Audited Financial Statements for circulation prior to April 9/24 CAFII Board Meeting	KPMG (reviewed and facilitated by S. Smith, D. Hinnecke, K. Martin, R. Nason)	April 2/24
Approve Draft 2 of CAFII 2023 Audited Financial Statements for presentation to membership at 2024 Annual Meeting of Members	CAFII Board	April 10/24
Provide Final Draft of CAFII 2023 Audited Financial Statements for inclusion in CAFII 2024 Annual Meeting of Members Materials Package	KPMG (facilitated by R. Nason, T. Woodland)	April 23/24
Circulate CAFII 2024 Annual Meeting of Members Materials Package	T. Woodland	April 24/24
Approve CAFII 2023 Audited Financial Statements At 2024 Annual Meeting of Members	Membership	June 4/24